



Minutes of IQAC Meeting

Day and Date: Saturday, 17th April 2021

Time: 11.00 am.

Sr. No.	Constitution of the Committee	Name of the Committee Member	Designation
1.	Chairperson	Dr. Pankaj Natu	Head of the Institution
2.	Management Nominee	Mr. V. N. Datta	Advisor, TEG
3.	IQAC Coordinator	Dr. Leena Gadkari	IQAC Coordinator
4.	Faculty Member	Dr. Shuchi Gautam	Professor
5.	Faculty Member	Dr. Sushil Kumar Pare	Associate Professor
6.	Faculty Member	Dr. Rekha Singh	Associate Professor
7.	Administrative Officer	Mr. Pankaj Singh	Administrative Officer
8.	Nominee – Local Society	Dr. Santosh Singh	Nominee - Local Society
9.	Industry	Ms. Akshali Shah	Sr. Vice President-Strategy (Sales & Marketing) Parag Milk Foods Ltd.-‘Govardhan’
10.	Alumni	Mr. Rohit Singh	MMS Alumni
11.	Student	Ms. Kavya Nair	MMS-2 nd year

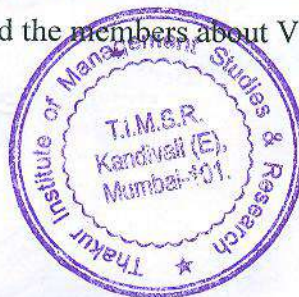
Agenda:

1. To confirm minutes of the meeting held on 11th January 2021.
2. To report the progress on the points discussed in the meeting held on 11th January 2021.
3. To report on the progress on the earlier quality initiatives taken by the IQAC.
4. To receive and discuss about the new quality initiatives.
5. Any other point relevant to the cell

Discussion:

The IQAC Coordinator welcomed all the members.

1. The minutes of the meeting held on 11th January 2021 were read out and confirmed.
2. The coordinator briefed the members about Vision, Mission, Values, PEO & Pos.



3. The IQAC Coordinator briefed the members about the IQAC quality initiatives taken in various IQAC meetings since the date of inception. The details are as follows:

Academic Year	Meeting Date	IQAC Initiatives/ Key aspects covered
2017-18	May 2018	<ul style="list-style-type: none"> • Introduction of IQAC
2018-19	10 th July, 2018	<ul style="list-style-type: none"> • Yearly Conclaves • Robust Mentoring Mechanism
	17 th October, 2018	<ul style="list-style-type: none"> • Monthly Parents Meeting • DMS for staff(weekly) and Students (daily) • Academic and Administrative Audit (AAA) • Semester Plan – students' involvement
	16 th January, 2019	<ul style="list-style-type: none"> • Verification of PhD certificates of faculties • Director to interact with Student Council Members
	18 th April, 2019	<ul style="list-style-type: none"> • Slow and Advance Learners identification and action • Reason for Absence (ROA) • Alumni Mentoring • Placement Planning • Membership Offering by Library • Workshops to be conducted (HR and Disaster Management) • Internationalization • Research – Compendium of papers
2019-20	25 th September, 2019	<ul style="list-style-type: none"> • Inclusion of LOR and Liberal Arts in Teaching Learning • 7 Days FDP to be conducted. • Fintech Lab • Alumni Involvement • Taking Mindfulness outside TIMSR • Addressing gender aspects • Awareness of Mindful Eating
	21 st January 2020	<ul style="list-style-type: none"> • - -
	21 st March, 2020	<ul style="list-style-type: none"> • Research Papers to be written in ABDC and Scopus Listed Journals • Conducting sessions on Zoom



		<ul style="list-style-type: none"> • Usage of Software for Exam
	27 th June, 2020	<ul style="list-style-type: none"> • FDPs by international experts
2020-21	3 rd October 2020	<ul style="list-style-type: none"> • Initiation of the AQAR process. • Introduction of Value addition courses for MMS students • HTTC Practice to be started in structured way for Staff
	11th January 2021	<ul style="list-style-type: none"> • Reinforcement in Quality of Publications • Inviting Video CV from the candidates

Academic and Administrative Audits (AAA) conducted

Academic Year	Academic and Administrative Audit Date
2018-19	26 th April, 2019
2019-20	21 st August, 2020

4. Report on the progress on the quality initiatives taken earlier are as follows:

Sr. No	Quality Initiatives	Action Taken
1.	Reinforcement in Quality of Publications.	Faculty members were motivated to publish the research papers in quality and high impact journals. Around 10 research papers have been published in the Scopus listed journals.
2.	Inviting Video CV from the candidates.	The Institute has initiated inviting video CVs from the candidates.


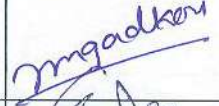
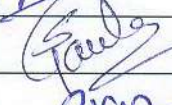
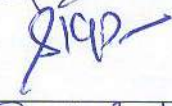
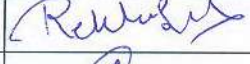

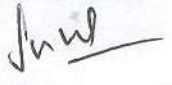

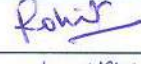
Discussion on quality initiatives:

1. E- Industrial Visits to be conducted.
2. Pre-training to be conducted for faculty members for writing research papers in quality journals.
3. E- Repositories of E-content should be made for all the courses.

The meeting ended with a vote of thanks.



Attendees:

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