



Laxmi Singh Charitable Trust's (Regd.)

**THAKUR INSTITUTE OF
MANAGEMENT STUDIES & RESEARCH**

(Approved by AICTE, Govt. of Maharashtra & Affiliated to University of Mumbai)

- ISO 21001 : 2019 Certified
- Accredited with A+ Grade by National Assessment and Accreditation Council (NAAC)
- MMS Program Accredited by National Board of Accreditation (NBA)

Website : www.timsmumbai.in
www.thakureducation.org

Minutes of IQAC Meeting

Day and Date: September 28, 2024

Time: 10:00 AM

Venue: TIMSR Board Room

Mode: Offline

Sr. No.	Constitution of the Committee	Name of the Committee Member	Designation
1	Chairperson	Dr. Rekha Singh	I/C Director
2	A few senior administrative officers Member	Mr. Pankaj Singh	Administrative Officer
3	Three to Eight Teachers	Dr. Yesha Mehta	Controller of Examination
4		Dr. Ramkrishna Dikkatwar	Professor
5		Dr. Charu Upadhyaya	Associate Professor
6		Dr. Pooja Thorat	Associate Professor
7		Ms. Reema Shah	Assistant Professor
8		Mr. Mahendra Daima	Assistant Professor
9		Ms. Ketaki Shetye	Assistant Professor
10	One member from the Management	Mr. V. N. Dutta	Quality Development and Assurance Officer
11	One / two nominees from local society, Students and Alumni	Mr. Prasad Phadnis, Manager, Mahindra	Alumni Representative
12		Ms. Shweta Yadav (MMS 1 st yr.)	Student Representative
13		Dr. Sangeeta Shriname, President, INSEED	Local Society (Nominee)
14	One / two nominees from Employers / Industrialists/ stakeholders	Ms. Pooja Agarwal Jiwrajka, Executive Director, ISS	Employer
15	One of the senior teachers as the coordinator / Director of the IQAC	Dr. Vishal Sandanshive	Associate Professor



Agenda:

1. To confirm minutes of the meeting held on June 22, 2024.
2. To report the progress on the points discussed in the meeting held on June 22, 2024.
3. To receive and discuss the activities under quality initiatives.
 - a) Teaching-Learning
 - b) Research and Consultancy
 - c) Entrepreneurship
 - d) Infrastructure
 - e) Student Support
 - f) Faculty Development
4. Any other point relevant to the cell.

Discussion:

The IQAC Coordinator welcomed all the members. Vision, Mission, Values, PEO & POs were briefed to the members.

1. The minutes of the meeting held on June 22, 2024 were read out and confirmed.
2. Report of progress on the quality initiatives taken in the meeting held on June 22, 2024 are as follows:

Sr.	Quality Initiatives	Action Taken
1	To provide 30 Hrs. certificate course in association with Imarticus Learning.	<ul style="list-style-type: none">• 30 Hrs. Certificate Course on Advanced Excel, Power BI and Tableau conducted in association with Imarticus Learning for MMS Batch 2023-25
2	To organize industrial visit for MMS students.	<ul style="list-style-type: none">• Industrial Visit for MMS Batch 2023-25 is scheduled in the month of December 2024.

3. Report of progress on the earlier quality initiatives taken by the IQAC

Sr.	Quality Initiatives	Action Taken
1	Teaching-Learning	<p>The IQAC Coordinator informed the committee members on the following teaching-learning activities conducted by Finance, Marketing, HR and Operations department:</p> <ul style="list-style-type: none">• Orientation Program for MMS Semester III Batch 2023-25 conducted from 12th to 20th July 2024.



		<ul style="list-style-type: none"> • 9 days Induction program for MMS Semester I Batch 2024-26 conducted from 13th to 21st September 2024. • HOD briefed the activities on the profile briefing sessions conducted for MMS Semester III Batch 2023-25. • 30 Hrs. Certificate Course on Advanced Excel, Power BI and Tableau conducted in association with Imarticus Learning for MMS Batch 2023-25 • Hands-on Training session on Advanced Excel, Generative AI & ChatGPT organized for the students •
2	Research and Consultancy	<p>The IQAC Coordinator informed the committee members on upcoming research related activities:</p> <ul style="list-style-type: none"> • National Level SIP Competition to be held on October 05, 2024 • 5 days FDP on Case Study to be scheduled from 17th to 21st October 2024.
3	Entrepreneurship	<p>The IQAC Coordinator informed the committee members on students visited to Automation Expo 2024 at NESCO, Mumbai. The programme calendar of TCEI activities were discussed in the meeting.</p>
4	Infrastructure	<p>The IQAC Coordinator informed the committee members on set-up of new interactive panels in each class rooms, board room and lecture hall.</p>
5	Student Support and Development	<p>The IQAC Coordinator informed the committee members on the activities related to the student support and development:</p> <ul style="list-style-type: none"> • From the placement perspective - profile briefing sessions, resume building sessions, Mock GD and PI activities conducted for the students. • Pre-placement talk sessions conducted • TIMSR's Placement Cell organized a SHL Assessment Test Session by SHL for the students of MMS Semester I (Batch 2024-2026) on 16th October 2024.
6	Faculty Development	<p>The IQAC Coordinator informed the committee members that 3 faculty members appeared in NET examination.</p>



		The details of faculty participation in various workshops and conferences were discussed in the meeting.
7	Any Other Point	<p>The IQAC Coordinator informed the members regarding NAAC SSR Submission and DVV Clarification.</p> <p>The IQAC Coordinator informed the members that ISO 21001:2018 Surveillance Certification is due in the month of December 2024.</p> <p>The IQAC Coordinator informed the members that Academic and Administrative Audit is scheduled in the month of December 2024.</p>

4. Suggestions received for the quality initiative:

The committee members suggested to organize "Orientation Session on UGC Autonomy of Educational Institutes" for all the faculty members.

The meeting ended with a vote of thanks.

Prepared by,

V Sandanshive

Dr. Vishal Sandanshive
IQAC Coordinator



Approved by,

Rekha Singh
Dr. Rekha Singh
Director I/c

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IQAC MEETING ON 28TH SEPTEMBER, 2024**ATTENDANCE SHEET**

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1	Chairperson	Dr. Rekha Singh	Director I/c.	Rekha S
2	A few senior administrative officers Member	Mr. Pankaj Singh	Administrative Officer	Pankaj
3	Three to Eight Teachers	Dr. Yesha Mehta	Controller of Examination	Yesha
4		Dr. Ramkrishna Dikhatwar	Professor	Ramkrishna
5		Dr. Charu Upadhyaya	Associate Professor	Charu
6		Dr. Pooja Thorat	Associate Professor	Pooja
7		Ms. Reema Shah	Assistant Professor	Reema
8		Mr. Mahendra Daima	Assistant Professor	Mahendra
9		Ms. Ketaki Shetye	Assistant Professor	Ketaki
10	One member from the Management	Mr. V. N. Dutta	Quality Development and Assurance Officer	V.N. Dutta
11	One / two nominees from local society, Students and Alumni	Mr. Prasad Phadnis, Manager, Mahindra	Alumni Representative	Prasad
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Rekha S
DR. REKHA SINGH
DIRECTOR I/C.

