



Laxda Singh Charitable Trust's (Regd.)

**THAKUR INSTITUTE OF
MANAGEMENT STUDIES & RESEARCH**

(Approved by AICTE, Govt. of Maharashtra & Affiliated to University of Mumbai)

- ISO 21001 : 2018 Certified
- Accredited with A+ Grade by National Assessment and Accreditation Council (NAAC)
- MMS Program Accredited by National Board of Accreditation (NBA)

Website : www.timsrmumbai.in
www.thakureducation.org

Meeting of the Internal Quality Assurance Cell (IQAC) of TIMSR

Day and Date : **Wednesday | May 14, 2025**
Time : **11:00 am**
Venue : **TIMSR Board Room**

Agenda

1. To confirm minutes of the meeting held on January 11, 2025.
2. To introduce the Director to IQAC members
3. To review the action taken report for the meeting held on January 11, 2025.
4. To review the Vision and Mission of the Institute.
5. To receive and discuss the activities under quality initiatives.
 - a) Teaching-Learning
 - b) Research and Consultancy
 - c) Entrepreneurship
 - d) Infrastructure
 - e) Training and Placement
 - f) Faculty Development
 - g) Examination
 - h) Student Support
6. To review the Programme Calendar and its compliance.
7. To review the institute's policies.
8. To present a report on NAAC, NBA, AAA and ISO.
9. To review Perspective Plan (2022-2027).
10. To review the stakeholder's feedback mechanism.
11. To discuss and review the upcoming events and activities.
12. Any other point with the permission of the Chair.


Dr. Vidya Nakhate
Director



**Thakur Institute of Management Studies & Research
(TIMSR)**

Program: IQAC Meeting

Date : 14.05.2025

Time : 11.00 A.M.

ATTENDANCE SHEET

Sr. No.	Name of the Member	Nominee Category	Designation of the Committee member	Signature
1.	Dr. Vidya Nakhate	Chairperson	Director	<i>Nakhate</i>
2.	Mr. Pankaj Singh	Senior Administrative Officer-Member	Administrative Officer	<i>P Singh</i>
3.	Dr. Rekha Singh	Faculty member	Dy. Director & Professor	<i>Rekha</i>
4.	Dr. Yesha Mehta	Faculty member	Controller of Examination	<i>Yesha</i>
5.	Dr. Ramkrishna Dikkatwar	Faculty member	Professor	<i>R Dikkatwar</i>
6.	Dr. Charu Upadhyaya	Faculty member	Associate Professor	<i>Charu</i>
7.	Dr. Pooja Thorat	Faculty member	Associate Professor	<i>P Thorat</i>
8.	Ms. Reema Shah	Faculty member	Assistant Professor	<i>Reema</i>
9.	Mr. Mahendra Daima	Faculty member	Assistant Professor	<i>M Daima</i>
10.	Ms. Ketaki Shetye	Faculty member	Assistant Professor	<i>K Shetye</i>
11.	Mr. V. N. Dutta	Member from the Management	Quality Development and Assurance Officer	<i>V N Dutta</i>
12.	Mr. Prasad Phadnis, Manager, Mahindra	Nominee from Alumni	Alumni Representative	<i>Online</i>
13.	Ms. Shweta Yadav (MMS 1 st yr.)	Nominee from students	Student Representative	
14.	Dr. Sangeeta Shriname, President, INSEED	Nominee from students	Local Society (Nominee)	
15.	Ms. Pooja Agarwal Jiwrajka, Executive Director, ISS	Nominee from Local society	Employer	<i>Absent</i>
16.	Dr. Vishal Sandanshive	IQAC Coordinator	Professor	<i>V Sandanshive</i>

Remarks : _____





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Minutes of IQAC Meeting

Day and Date: May 14, 2025

Time: 10:00 AM

Venue: TIMSR Board Room

Mode: Offline / Online

Sr. No.	Constitution of the Committee	Name of the Committee Member	Designation
1	Chairperson	Dr. Vidya Nakhate	Director
2	A few senior administrative officers Member	Mr. Pankaj Singh	Administrative Officer
3	Three to Eight Teachers	Dr. Rekha Singh	Dy. Director and Professor
		Dr. Yesha Mehta	Controller of Examination
4		Dr. Ramkrishna Dikkarwar	Professor
5		Dr. Charu Upadhyaya	Associate Professor
6		Dr. Pooja Thorat	Associate Professor
7		Ms. Reema Shah	Assistant Professor
8		Mr. Mahendra Daima	Assistant Professor
9		Ms. Ketaki Shetye	Assistant Professor
10		One member from the Management	Mr. V. N. Dutta
11	One / two nominees from local society, Students and Alumni	Mr. Prasad Phadnis, Manager, Mahindra	Alumni Representative
12		Ms. Shweta Yadav (MMS 1 st yr.)	Student Representative
13		Dr. Sangeeta Shriname, President, INSEED	Local Society (Nominee)
14	One / two nominees from Employers / Industrialists/ stakeholders	Ms. Pooja Agarwal Jiwrajka, Executive Director, ISS	Employer
15	One of the senior teachers as the coordinator / Director of the IQAC	Dr. Vishal Sandanshive	Associate Professor



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5. To receive and discuss the activities under quality initiatives.
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6. To review the Programme Calendar and its compliance.
7. To review the institute's policies.
8. To present a report on NAAC, NBA, AAA and ISO.
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10. To review the stakeholder's feedback mechanism.
11. To discuss and review the upcoming events and activities.
12. Any other point with the permission of the Chair.

Discussion:

The IQAC Coordinator welcomed all the members.

Agenda 1: To confirm minutes of the meeting held on January 11, 2025.

The minutes of the previous meeting held on January 11, 2025 were read out and confirmed without any modifications.

Agenda 2: To introduce the Director to IQAC members

The new Director was formally introduced to the IQAC members. The Director shared a brief overview of his vision and priorities for quality enhancement at the institute.



Agenda 3: To review the action taken report for the meeting held on January 11, 2025.

The report of progress on the quality initiatives taken in the meeting held on January 11, 2025 are as follows:

Sr.	Quality Initiatives	Action Taken
1	The committee members suggested to organize National or International Conference on Sustainability.	<ul style="list-style-type: none">International Conference on Managing A Sustainable World (ICMSW – 2025) was organized on April 04 – 05, 2025.
2	The members suggested to organize the activities on Entrepreneurship in collaboration.	<ul style="list-style-type: none">A workshop on Entrepreneurship was organized for the MMS students on 1st March 2025. The workshop was conducted by Mr. Siddharth Shah, Founder-Essenzaa Nutrition.

Agenda 4: To review the Vision and Mission of the Institute.

The Vision, Mission, Values, PEO & POs were briefed to the members. It was decided to align the Vision and Mission of the institute as per the autonomous framework, NEP guidelines and outcome-based education philosophy.

Agenda 5: To receive and discuss the activities under quality initiatives.

Report of progress on the earlier quality initiatives taken by the IQAC

Sr.	Quality Initiatives	Action Taken
A	Teaching-Learning	<ul style="list-style-type: none">Orientation programs were successfully conducted for MMS Semester II students with a focus on holistic well-being, including sessions on smart nutrition and stress management.Value-added courses and profile-briefing sessions were introduced across Finance, Marketing, HR, and Operations departments to supplement academic learning.Use of ERP for academic data was emphasized, and a training session was conducted for faculty.
B	Research and Consultancy	<ul style="list-style-type: none">The importance of enhancing research output and faculty consultancy engagement was discussed.



		<ul style="list-style-type: none"> Members recommended encouraging participation in international conferences and collaborative research with industry partners.
C	Entrepreneurship	<ul style="list-style-type: none"> The initiatives by TIMSR's Center for Entrepreneurship and Innovation Cell (TCEI) were acknowledged. Members suggested organizing hands-on workshops and pitching events to further stimulate entrepreneurial activities among students.
D	Infrastructure	<ul style="list-style-type: none"> Upgradation of IT infrastructure, smart classrooms, and LMS usage was appreciated. The committee advised ensuring accessibility and maintenance of digital and physical infrastructure for seamless learning.
E	Training and Development	<ul style="list-style-type: none"> A series of placement preparedness activities were reported, including: <ul style="list-style-type: none"> Mock GD & PI sessions Mock Aptitude Tests Alumni-led placement interactions Members suggested industry-specific mentoring and alumni referrals to strengthen placement outcomes.
F	Faculty Development	<ul style="list-style-type: none"> The ERP training conducted for faculty was noted as a step towards digital capability enhancement. The committee proposed regular FDPs focusing on NEP 2020, case-based teaching, and emerging technologies like AI and analytics.
G	Examination	<ul style="list-style-type: none"> Examination processes were carried out smoothly with timely result announcements. Members recommended exploring online assessments and AI-based proctoring tools.
H	Student Support	<ul style="list-style-type: none"> The Alumni-Student Mentoring Program was highlighted as a key initiative.



		<ul style="list-style-type: none"> • Activities such as field visits, on-job training and volunteering in major industry summits were appreciated. • Suggestions included expanding mental wellness initiatives and career counselling support.
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Agenda 6: To review the Programme Calendar and its compliance.

The academic and co-curricular calendar was reviewed. Most activities were conducted as per schedule. Suggestions for better monitoring of compliance were noted.

Agenda 7: To review the institute's policies.

Existing policies on attendance, plagiarism, grievance redressal, and feedback were reviewed. The need for updates in line with NEP 2020 was emphasized.

Agenda 8: To present a report on NAAC, NBA, AAA and ISO.

A detailed report on the status of accreditations and audits was presented. The Director informed about the submission of NBA-SAR and status of AQAR under NAAC. Members were updated about the AAA and ISO review processes.

Agenda 9: To review Perspective Plan (2022-2027).

The committee reviewed the progress of the Perspective Plan. Suggestions were made to align institutional goals with national education policies and digital transformation.

Agenda 10: To review the stakeholder's feedback mechanism.

The feedback collection and analysis from students, parents, alumni, and employers were reviewed. It was agreed to enhance transparency and action based on feedback.

Agenda 11: To discuss and review the upcoming events and activities.

The calendar of upcoming academic, cultural, and outreach events was discussed. Members suggested increased student participation and inter-institutional collaboration.

Agenda 12: Any other point with the permission of the Chair.

- The IQAC proposed the initiation of a Faculty Internship Program to strengthen industry-academia linkage. The suggestion was welcomed, and the committee recommended preparing a detailed implementation plan.



- The IQAC reviewed the existing institutional policies and emphasized the need for regular updates to ensure alignment with current educational standards and regulatory requirements, including NEP 2020.

Prepared by,

V Sandanshive

Dr. Vishal Sandanshive
IQAC Coordinator

Approved by,

V Nakhate

Dr. Vidya Nakhate
Director

